**First Last**

2901 Stadium Drive (xxx) xxx-xxxx

Fort Worth, TX 76129 email@tcu.edu

EDUCATION

**Texas Christian University** –*John V. Roach Honors College* Fort Worth, TX

Neeley School of Business – Bachelor of Business Administration May 20xx

Major: Finance Minor: Accounting ACT: 32 | GPA: 3.93

HONORS

TCU Chancellor’s Scholar (Full tuition) Dean’s List Member

John V. Roach Honors College TCU Scholar (4.0, 1 semester)

EXPERIENCE

**Luther King Capital Management** Fort Worth, TX

*Equity Research & Trading Intern*  March 20xx – Present

* Evaluate publicly and privately held corporations by analyzing financial statements, macroeconomic trends, and industry characteristics across multiple sectors to assist in the investment of firm’s ~$24.8bn in AUM
* Maintain a comprehensive portfolio database to coordinate with traders and portfolio managers in executing public equity transactions, with an average daily trading volume of 1 million shares
* Update and review weekly performance reports using Bloomberg, FactSet, and Excel

**Garber Enterprises**  Houston, TX

*Summer Construction Worker*  May 20xx – August 20xx

* Tracked and communicated the progress of 50 housing projects by keeping in constant contact with construction foreman for the purpose of meeting project deadlines
* Monitored and replenished inventory as well as ensured return of all equipment daily

BUSINESS LEADERSHIP

**Transaction and Investment Professionals Board Program**  Fort Worth, TX

*Board Program Member*  December 2022 – Present

* Selected during Sophomore year to participate in an extensive investment banking preparation program involving formal classwork to study investment banking specific concepts including valuation methodologies, relevant accounting topics and M&A analysis
* Participate in weekly calls with two industry professionals to develop a professional network and gain a better understanding of the industry and the commitment required
* Will complete a formal investment banking mock interview evaluation to challenge and confirm understanding of job-specific concepts prior to completion of the course

**Neeley Navigators** Fort Worth, TX

*Program Member*  January 20xx – Present

* Selected during Sophomore year to take part in a peer-to-peer advising program analyzing the School of Business and serving fellow students in better understanding the requirements and obligations of the school
* Assist the advising team for Neeley by answering questions and aiding the enrollment process for 150+ incoming business students

CAMPUS / COMMUNITY INVOLVEMENT

Chancellor’s Scholar Mentor Lambda Chi Alpha Fraternity | Academic Chair

Tarrant Area Food Bank Financial Management Association

BUSINESS RELATED SKILL / INTERESTS

Technical: Microsoft Word, Excel, PowerPoint

Interests: basketball, reading, football, soccer, skiing