THE NEELEY SCHOOL AT TCU
MBA PROGRAM RECOMMENDATION FORM

Please write your name, address, and birth date in the space provided below. Then forward this form to the individual you have asked to provide your recommendation. This person should return the recommendation form directly to the Neeley School of Business at TCU.

Applicant's Name _____

Address _____

Birth Date* (mm/dd/yyyy) _____
*We use your birth date to match the recommendation form to your application.

TO THE APPLICANT: OPTIONAL WAIVER OF RIGHTS
Under the Family Educational Rights and Privacy Act of 1974, a student may inspect their records, including letters of recommendation. To encourage candor on the part of the individual completing this recommendation form, the student may choose to waive the right of access to this document. If you wish to waive the right to examine this recommendation report, please sign below. If left unsigned, you will have access to this document upon acceptance to the Neeley School of Business.

_____
Applicant's Signature Date

TO THE RECOMMENDER
Thank you for taking time to assist the Admission Committee in candidly evaluating the applicant named above, who is applying for admission to the Neeley School of Business at TCU MBA Program. The questions posed below suggest the kind of information that the committee finds useful. We provide this form for your convenience only. Your comments are welcome in whatever format you think suitable. Since federal legislation grants current and former students access to references, this recommendation is confidential only if the applicant signs the above Optional Waiver of Rights.

How long have you known the applicant and in what capacity?

_____

_____

For each of the qualities listed below, please rate the applicant with regard to his/her potential to successfully complete an MBA program.

	Exceptional (top 5%)	Excellent (top 20%)	Good (top third)	Average (middle third)	Poor (bottom third)	Unable to assess
Intellectual ability						
Maturity						
Motivation						
Leadership potential						
Interpersonal skills						
Oral communication skills						
Written communication skills						
Creativity and imagination						
Ability to work with others						

Please comment on the strengths and weaknesses you feel may affect the candidate's performance in graduate studies and in a management career.

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_____

Please make any additional comments you feel would be helpful in assessing the candidacy of the applicant.

_____

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Please indicate your overall recommendation for this candidate:

- [ ] Strongly recommend. The candidate has the potential for strong academic performance and leadership progression.
- [ ] Recommend. Admit the candidate who will probably perform at an average or above average level.
- [ ] Recommend with reservations. Although the candidate's qualifications are marginal, give him/her the opportunity to pursue graduate business study.
- [ ] Do not recommend.

Name/Title _____

Company or Organization_____

Phone Number_____

Email Address_____

_____

Signature Date

Please print, sign and return this form to:
TCU/Neeley Graduate Program Office
TCU Box 298540
Fort Worth, Texas 76129

Phone: (817) 257-7531
Fax: (817) 257-6431

Neeley SCHOOL OF BUSINESS TCU MBA