**FIRST NAME LAST NAME**

(XXX) XXX-XXXX

TCU Email

**EDUCATION**

**Texas Christian University**,*Neeley School of Business*Fort Worth, Texas Master of Business Administration Candidate, Concentration in XXX May 20XX

* Activity/Organizations/Awards
* Activity/Organizations/Awards

**Undergraduate University** City, State Bachelor of Science in ManagementMay 20XX

Majors: GPA 3.65

* Activity/Organizations/Awards
* Activity/Organizations/Awards

**EXPERIENCE**

**Crestline Investors**  Fort Worth, Texas

*Credit Opportunities and Direct Lending Group Analyst* January 2019 – July 2022

* Participated in due diligence for middle market private credit and structured equity investment opportunities ranging from $15mm – $100mm across energy, healthcare, and technology industries
* Served on the deal team of a $65mm healthcare investment and was responsible for analyzing the historical financial summary model, completing an industry overview, and determining company KPIs by procedure, payor, and location; the opportunity was presented to the investment committee and received final approval
* Created PowerPoint and Word presentation materials, including financial performance summaries, capital structure and industry overviews and company history, utilized directly in investment committee memos.
* Monitored performance of invested companies by analyzing financial statements and model output to provide the investment committee with information about operations and compliance with financial covenants

**McCarthy Capital** Omaha, Nebraska

*Private Equity Research Intern* May 2018 – December 2018

* Produced financial metrics for potential investment opportunities based off incoming CIM booklets provided by investment banks, as well as non-disclosure agreements to acquire the CIM books
* Utilized information terminals such as Bloomberg, Thomson, Reuters, and S&P to produce industry reports and reports on companies for the investments team to help analyze potential growth-equity candidates
* Presented portfolio company updates and industry research to analysts and vice presidents at weekly investment team meetings

**LEADERSHIP & COMMUNITY SERVICE**

Cowtown Running Club, *Webmaster*, 2018 – Present

Women in Business Network, *Treasurer*, 2019 – 2021

**ADDITIONAL INFORMATION**

Language Skills: Proficient in Spanish, Conversational in French

Certifications and Trainings: Microsoft Office Specialist Certification (Word, Excel, PowerPoint)

Technical Skills: Proficient in SQL, Python, Excel, and Google Analytics

Interests: Running marathons, reading psychological thrillers, producing YouTube videos